

ESOL Learning Centers Curriculum Workplace, Finance, and Lifelong Learning – Summer All Star Level 3

A. Getting Started and Setting Goals

Learning Outcomes

Students will be able to:

- Introduce themselves.
- Talk about daily routines.
- Talk about family responsibilities.
- Listen to conversations about goals.
- Talk about jobs.
- Identify goals, obstacles, and solutions.
- Write about their classmates.
- Follow and give classroom instructions: open, read, say, circle, write, etc. +
- Read and write classroom instructions. +
- Complete a sample form. +

All Star 3 – Pre-Unit: Getting Started *

- **Introduction: I'd like you to meet my friend**
 - Student book – p. 2 - 3

All Star 3 – Unit 1: Setting Goals *

- **Lesson 1 – They have many responsibilities**
 - Student book – p. 4-5
 - Workbook – p. 2-3
- **Lesson 2 – I have to prioritize**
 - Student book – p. 6-7
 - Workbook – p. 4-5
- **Lesson 4 – A Success Story**
 - Student book – p. 10-11
 - Workbook – p. 8-9
- **Lesson 5 – When she got home, she made dinner**
 - Student book – p.12- 13
 - Workbook – p. 10-11

Vocabulary: introductions, information questions, family responsibilities, goals
(See All Star 3, Learning Log p. 17.)

Conversational phrases

- Where are you from?
- Nice to meet you.
- When did you move here?
- How about you?
- Do you have to...?

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Grammar Topics

- Past time clauses with when
- Future time clauses with when

B. Housing**Learning Outcomes**

Students will be able to:

- Describe different types of housing
- Describe a house
- Listen to and role play phone conversations between tenants and landlords
- Read housing ads
- Talk about tenants' and landlords' responsibilities
- Read a floor plan
- Read a rental agreement

All Star 3 - Unit 2: Housing*

**Note: This unit was covered in the winter session.*

- **Lesson 1 – What are the pluses and minuses?**
 - Student book – p. 22 - 23
 - Workbook – p. 22 - 23
- **Lesson 2 – It's available immediately**
 - Student book – p. 24 - 25
 - Workbook – p. 24 -25
- **Lesson 3 – There seems to be a leak.**
 - Student book – p. 26 - 27
 - Workbook – p. 26 - 27
- **Lesson 4 – Rental Agreements**
 - Student book – p. 28 - 29
- **Lesson 5 – I'm looking for something bigger**
 - Student book – p. 30 - 31
 - Workbook – p. 30 - 31

Vocabulary: parts of a house, words and abbreviations used in housing ads and rental agreements, word forms (See All Star 3, Learning Log p. 35.)

Conversational phrases

- I'm calling about...
- Could you tell me...?
- What can I do for you?
- I'm having a problem with...
- How soon can you get here?

Grammar Topics

- Comparative and superlative adjectives
- as + adjective + as

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C. Money and Consumer Issues

Learning Outcomes

Students will be able to:

- Read a vehicle warranty.
- Read general product warranties.
- Read a glossary about banking terms.
- Write about a purchase they made.
- Offer polite disagreement.
- Talk about big purchases.
- Read sample bill on pg. 186.

All Star 3 – Unit 4: Money and Consumer Issues

**Note: This unit was covered in the fall session.*

- **Lesson 1: How did you make your decision?**
 - Student book – p. 58 - 59
 - Workbook – p. 62 - 63
- **Lesson 2: This warranty is valid for 6 months.**
 - Student book – p. 60 - 61
 - Workbook – p. 64 - 65
- **Lesson 3: How many miles are on it?**
 - Student book – p. 62 - 63
 - Workbook – p. 66 - 67
- **Lesson 4: Banking Needs**
 - Student book – p. 64 - 65
 - Workbook - p. 68 - 69

Vocabulary: activities in a car dealership, words associated with automobiles, ways to disagree politely, words used in warranties and guarantees, banking terms, money management (See All Star 3, Learning Log p. 71.)

Conversational phrases

- Does the warranty cover...?
- Where can I go to...?
- I would like...?
- I'm sorry, but....

D. Work

Learning Outcomes

Students will be able to:

- Ask questions about a position
- Talk about qualities and benefits of the workplace
- Talk about ways to find a job
- Listen to conversations between employers and job applicants

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- Role-play conversations between receptionists and applicants
- Read an article about workplace benefits
- Read online job listings

More *advanced* students will be able to:

- Read and write a resume
- Read and write a cover letter

All Star 3 – Unit 7: Work

- **Lesson 1: What makes a workplace good?**
 - Student book – p. 112-113
 - Workbook – p. 122-123
- **Lesson 2: Does the job have good benefits?**
 - Student book – p. 114-115
 - Workbook – p. 124-125
- **Lesson 3: I'm calling about the ad for a photographer.**
 - Student book – p. 116-117
 - Workbook – p. 126-127
- **Lesson 4: Resumes** (*for more advanced Level 3 classes*)
 - Student book – p. 118-119
 - Workbook - p. 128-129
- **Lesson 5: Real conditionals**
 - Student book – p. 120-121
 - Workbook – p. 130-131
- **Lesson 6: Cover letters** (*for more advanced Level 3 classes*)
 - Student book – p. 122-123
 - Workbook – p. 132-133

Vocabulary: qualities of the workplace, benefits, ways to ask polite questions, parts of a resume, parts of a cover letter (See All Star 3, Learning Log, page 125.)

Conversational phrases

- How can I help you?
- Can you tell me...?
- Could you tell me...?
- I'm calling about...

Grammar Topics

- Real conditionals

D. Communication

Learning Outcomes

Students will be able to:

- Talk about the ways people communicate
- Talk about communication skills and communication at work

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- Listen to various conversations of people communicating
- Talk about good listening skills
- Practice phone skills: conversations and messages
- Read an article about communication skills
- Read sample answering machine messages

More *advanced* students will be able to:

- Write a summary of a conversation
- Write a summary of an article
- Read and write a persuasive paragraph

All Star 3 - Unit 8: Communication

- **Lesson 1 – Are you talking to me?**
 - Student book – p. 130-131
 - Workbook – p. 142-143
- **Lesson 2 – Could you give me a hand?**
 - Student book – p. 132-133
 - Workbook – p. 144-145
- **Lesson 3 – Can I help you?**
 - Student book – p. 134-135
 - Workbook – p. 146-147
- **Lesson 4 – Being a Good Listener**
 - Student book – p. 136-137
 - Workbook – p. 148-149
- **Lesson 5 – What would you do?** (*for more advanced Level 3 classes*)
 - Student book – p. 138-139
 - Workbook – p. 150-151
- **Lesson 6 – Telephone messages**
 - Student book – p. 140-141
- **Spotlight: Reading and Writing Strategy** (*for more advanced Level 3 classes*)
 - Student book – p. 144-147
 - Workbook – p. 158-161

Vocabulary: Ways of communicating, communication skills (See All Star 3, Learning Log p. 143.)

Conversational phrases

- Can you help me with this?
- Could you wait a minute?
- Why don't you...
- One minute, I'm thinking about it.
- Can I help you?

Grammar Topics

- Present unreal conditional statements

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